Shamrock Village
Condominiums _ Studios _ Storage
1724 East Wooster, Bowling Green, Oh 43402
phone/fax 419-354-0070
website: ShamrockBG.com
email: info@shamrockbg.com

Resident Rental Verification and History Request

To whom it may concern:

A former/current tenant of yours named below has applied for a rental unit at Shamrock Village. We would like to verify the past or present rental history. The requested information is for determining eligibility and will be kept in strict confidence. Please complete and fax the following information as soon as possible to 419-354-0070. Feel free to call us with any questions. Thank you.

Applicant, please fill out this section:

In order to complete my rental application at Shamrock Village Condominiums, I request that the following information be released to Shamrock Village with my permission.
Applicant's Name: Date:
Applicant's Signature:
Applicants Current Address:

Property manager, please fill out this section:

The tenant listed above is: ☐ A Current Resident or ☐ A Past Resident

Lease Terms
Move in date:_____ is the tenant on a ☐ set lease or ☐ a month to month
Lease expiration date: _____
Other names on lease: 1._____
2._____

Notification of Move out
Was proper notice given? **YES or NO**
Number of days you require for notice: _____

Payment History
Rent amount paid: $_____ Number of late charges: _____
Number of NSF checks: _____
How many times was the rent late? _____
Was an eviction notice given? **YES or NO**

Other Information
Number of occupants: _____ unauthorized occupants: _____
Pets: _____ If yes, what kind?_____
Noise Complaints: **YES or NO** If yes, how many? _____
Did/will the tenant get there security deposit back? **YES or NO**
What was the cost of damages to the unit at move out $_____
Would you re-rent to this tenant? **YES or NO**

Additional Comments_____

_____

_____ _____
Name/Title of Person Supplying Information Firm/ Organization

_____ _____
Signature Date